

Location: Health Science



**Eastern
Health**

**Solicitor IV
Legal Services - Human Resources
Permanent, Full-Time**

Hours	70 bi-weekly (8-hour days)
Salary	In accordance with the Solicitor's Pay Plan of Newfoundland and Labrador (SOL IV)
Competition Number	2020005953
Posted Date	19 November 2020
Closing Date	3 December 2020

About Us

Eastern Health is the largest, integrated health authority in Newfoundland and Labrador employing approximately 13,000 dedicated employees and serving a population of more than 300,000 people. The authority offers the full continuum of health and community services including public health, long-term care, community services, hospital care and unique provincial programs and services. At Eastern Health we pride ourselves on providing the highest quality care and service possible to the people in our communities, in our region, and in the province. To do that, we employ qualified, competent and caring individuals who are dedicated to their professions and to our vision of Healthy People, Healthy Communities.

Job Summary

The successful candidate will work under the direction and supervision of Senior Legal Counsel, Legal Services - Human Resources and will report administratively to the Vice President, Clinical Services and Human Resources. This position will provide legal services to Eastern Health's Medical Services Division on a broad range of issues including, but not limited to, drafting and/or review of legal documents and agreements, daily advice with respect to the application and administration of Eastern Health's Medical Staff Bylaws, and advising senior leadership on employment, privacy law, and other matters as may arise. Experience in administrative law would be considered an asset.

Qualifications

Education

Bachelor's Degree in Law is required.

Experience

A minimum of five years' experience of legal practice evidencing strong litigation, analytical and negotiation skills.

Experience in a general practice setting would be considered an asset.

Experience in administrative law would be considered an asset.

Equivalent experience may be considered

Competencies (Knowledge, Skills & Abilities)

A required strong understanding of general legal principles and an ability to maintain a diverse legal practice.

High level of interpersonal, negotiation and networking skills in order to establish and maintain positive relationships with staff at all levels of the organizations and with all external stakeholders.

Demonstrated ability to work independently.

Demonstrated superior oral and written communication skills.

Other

Must be eligible for membership or be an active member, in good standing, with the Law Society of Newfoundland and Labrador.

Satisfactory record of work performance and attendance is required.

This position may provide support to other Solicitors' within the Legal Services – Human Resources Department, in respect of other Regional Health Authorities, as may be required.

Occasional travel within the Province may be required.

Apply online at <https://employment.easternhealth.ca>

To become a part of our team, please submit your resume/cover letter or application form online, clearly demonstrating how you meet the required qualifications. Include your current mailing address, day-time contact number, e-mail address, competition and employee numbers if applicable.

Contact Information for Recruitment Related Inquiries:

Telephone: (709) 777-7777
(5-2) or 1-800-563-3693

Email: employment@easternhealth.ca. Applications/resumes are not accepted at this email address.

EXTERNAL APPLICANTS: We thank all applicants for their interest; however, only those selected for an interview will be contacted. The successful candidate will be required to provide a satisfactory Certificate of Conduct from the RCMP or local Police (Vulnerable Sector Check may be required), educational documents, registration/licensure if applicable and Social Insurance Number.