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Dear Manager,

I want to use the opportunities to try to work as a clerk in a law firm. In Ukraine, I have extensive experience working with clients who came to the government to get advice. I helped to compile and prepare documents, listen to their complaints, wishes, provide legal advice and represent the interests of government agencies in court, also had many successful court cases. I use my skills to help others and influence the solution of the problem.

Thank you for your consideration and time. I'm looking forward to learning more details about the position.

Sincerely,

Maryna Kabannik