

Terms of Reference for the Honours and Awards Committee

These terms of Reference should be read in conjunction with the Law Society Act, Rules and any Benchers policies relating to the Committees.

Honours and Awards Committee – Terms of Reference	
Type	Standing, Benchers
Mandate	<ul style="list-style-type: none"> • To determine the recipients of the following awards: <ul style="list-style-type: none"> - Hunt Award - Provincial Court Judges’ Association Award - Legal Aid NL Family Law Award - Spracklin Award - O’Reilly Award - William J. Browne Scholarship - Maxwell J. Pratt Scholarship • To make recommendations to Benchers regarding the conferring of the following Honours: <ul style="list-style-type: none"> - Degree of Doctor of Laws, honoris causa - Gordon M. Stirling Distinguished Service Award - Kenneth W. Jerrett Award - Early Career Achievement Award - Jean Bruneau, OC, Certificate of Merit - Early Career Pro Bono Award - Life Membership in accordance with Rule 2.18 and the criteria set by Benchers
Responsibilities	<ul style="list-style-type: none"> • The Committee is responsible for: <ul style="list-style-type: none"> -Establishing criteria for existing Honours and Awards and for any new Honours and Awards that may be established - Development of a nomination process - Carrying out the mandate specified above
Composition	<ul style="list-style-type: none"> • Committee members shall be appointed by Benchers • Any vacancies may be filled by the Committee • Except for the Chair, members are appointed for a term of three years and are eligible for reappointment for one further term of three years (Rule 2.16) • Members who have served for a total of six years are ineligible to be reappointed to that committee until a period of one year has expired (Rule 2.16) • A member of a committee continues to be a member until they are re-appointed or their replacement is appointed • Benchers may, in their discretion, extend the term of a member of a committee where they consider it necessary or desirable

	<ul style="list-style-type: none"> • The Committee shall be composed of one (1) elected Bencher, one (1) lay Bencher and no fewer than four (4) committee members who, where possible, represent each of the four (4) districts of the Province.
Committee Chair/Vice Chair	<ul style="list-style-type: none"> • The Chair of the Committee shall be appointed by Benchers and shall be a Bencher • Chairs should be appointed/reappointed by Benchers on an annual basis
Procedures and Work Product	<ul style="list-style-type: none"> • The Committee shall review the criteria for each of the Honours and Awards and ensure that applicants and recipients are in compliance with such criteria • Present Annually: <ul style="list-style-type: none"> - Hunt Award - Provincial Court Judges' Association Award - Legal Aid NL Family Law Award - Spracklin Award - O'Reilly Award - William J. Browne Scholarship - Maxwell J. Pratt Scholarship • Recommend to Benchers, as appropriate: <ul style="list-style-type: none"> - Degree of Doctor of Laws, honoris causa - Gordon M. Stirling Distinguished Service Award - Kenneth W. Jerrett Award - Early Career Achievement Award - Jean Bruneau, OC, Certificate of Merit - Early Career Pro Bono Award - Life Membership
Reporting	<ul style="list-style-type: none"> • Newly established criteria or amendments to existing criteria shall be presented to the Executive and Benchers for approval • Report as needed but not less than once per year
Staff Support	<ul style="list-style-type: none"> • At the discretion of the Executive Director